

**THE MINUTES OF THE MEETING
OF THE
INDIAN BOUNDARY CONSERVANCY DISTRICT**

February 9, 2016

Board Members present: C. Seely, D. Doolin, R. Rutkowski, G. Clem and J. Dunlap.
Present: Attorney: David Hollenbeck

Annual meeting called to order:

- C. Seely sworn in for new 4 year term on Board of Directors.
- Election for Chairman: Motion made by D. Doolin to appoint G. Clem as Chairman, seconded by R. Rutkowski.
- Vice Chairperson: Motion made to appoint C. Seely as V. Chairman by R. Rutkowski, seconded by D. Doolin
- Second Motion to appoint J. Dunlap as Vice Chairman, made by C. Seely, seconded by G. Clem. Vote made 3 to 2 to appoint J. Dunlap as Vice Chairman.
- Meeting opened for comment- No Public Present
- Annual report will be filed with the Circuit Court within 10 days of annual meeting
- Annual report to DLGF ready to go
- Motion made to adjourn annual meeting by C. Seely, seconded by R. Rutkowski, motion carried.

The regular monthly meeting is called to order.

APPROVAL OF THE MINUTES

Motion to approve the Minutes of January 12, 2016 made by C. Seely, seconded by J. Dunlap, motion carried.

REPORTS

Chairman

- Website up to date
- Compensation CPI decreased no increase in financial clerk monthly pay
- Write off policy to be prepared
- Sewer Tap-on fee structure discussed- Motion made to include tank in tap on fee charged to a new resident, where no tank is installed. Agreement to be modified

Financial Statements/Financial Clerk Reports

- C. Vogel reports on the January, 2015, monthly financial statements to the Governing
- Collections reviewed- Jon to serve to disconnect notices (Smith, Donley & Kozinski)
- Report on how many customers have paid yearly amounts
- Accounts will need to be switched from C. Seely to J. Dunlap for signing purposes

Legal

- Resolution 16-1 authorizing criminal policy on insurance. Motion made by C. Seely, seconded by J. Dunlap, motion carried.

Service Manager Report

- Additional appropriation needed to expend funds from CIF for spare pump cost. Motion made to approve purchase by D. Doolin, seconded by J. Dunlap, motion carried.
- ABS pump previously recycled, not working.

OLD BUSINESS

- Deferred projects: Clean out covers and leak at MHA5
- Clean out covers 9 locations plus additional two C. Seely mentioned to be fixed at the same time
- MH Ala-1 settled and fail, will check into repair

NEW BUSINESS

None

CLAIMS

Claims read motion made to approve/accept claims made by C. Seely, seconded by D. Doolin, motion carried.

Member of the Public Present

No members present

ADJOURNMENT

R. Rutkowski made a motion to adjourn the meeting, seconded by J. Dunlap, motion carried, meeting adjourned.

Respectfully submitted
Cherie Vogel

**INDIAN BOUNDARY CONSERVANCY DISTRICT
MONTHLY TREASURER REPORT
2016**

		February
General Fund		
	Beginning Balance	\$ 374,481.46
Deposits	\$	-
Interest	\$	3.11
Invoices and Charges paid	\$	6,978.68
	Ending Balance	\$ 367,505.89
Sewer Operating		
	Beginning Balance	\$ 116,096.71
Deposits	\$	5,424.60
Interest	\$	-
Invoices and Charges paid	\$	1,685.33
	Ending Balance	\$ 119,835.98
CIF Fund		
	Beginning Balance	\$ 67,234.94
Transfers In (Tax, Sold CD)	\$	-
Interest	\$	-
Transfers Out (Purchase CD)	\$	-
Claims	\$	-
	Ending Balance	\$ 67,234.94
CI Investment Fund		
	Beginning Balance	\$ 100,000.00
CD Purchase	\$	-
CD Sold	\$	-
	Ending Balance	\$ 100,000.00
	Total in Cumulative Improvement	\$ 167,234.94
	Total in all Accounts	\$ 654,576.81



Indian Boundary Conservancy District
 Report for March 8, 2016 Meeting
 Submitted by: Nathan Howell

1. Arrived on site on February 25, 2016 and went to Graham Dr. lift station. Checked panel which was operating properly. Checked the high alarm float which was operating properly.

Met the Town of Chesterton at the Indian Boundary Lift Station to get the readings. The totalizer reading was 14957098.

Checked the high alarm float which turned the strobe.

The amperage of all the pumps were checked before leaving, they were:

<u>Indian Boundary L.S.</u>		<u>Graham Dr. L.S.</u>	
Pump 1	Pump 2	Pump 1	Pump 2
L ₁ 28.0	L ₁ 29.3	12.2/11.8	11.0/10.6
L ₂ 28.3	L ₂ 29.0	FLA = 12.1	FLA = 14.0
L ₃ 29.2	L ₃ 29.6	Panel Amp Meter – 12.0	Panel Amp Meter – 10.0
GPM 200	GPM 212		
FLA = 38.8	FLA = 39.6		
Panel Amp Meter – 28.0	Panel Amp Meter – 28.0		

1284 Brummit L.S.	-	Did not visit
1501 Indian Boundary	-	"
1605 Indian Boundary	-	"
1780 Indian Boundary	-	"
1800 Indian Boundary	-	"
All STEP Pumps	-	FLA = 13.0

Time on site: 3 hours.

NOTE: I did not receive the call from Omni Site when I checked it on the 29th so I am not sure if that unit called my phone. I checked online and observed the alarm. On 3-3-16, I checked the past alarms and observed there were several during the snowstorm on 2-24 & 2-25 which I did not get. I went to the station and put the high level in alarm, the unit did not call my phone. Upon further investigation I found all the alarms were shut off on the Indian Boundary Lift Station unit. All the "notify when" list were set to "none".

I changed them back to where I believe they should be set. I spoke with Omni Site and they told me that the only way this could have happened is if someone actually got on the site and changed the settings.

Several months ago, I observed that many of the settings I had changed to “alarm and normal” were changed to “alarm”. These events are of great concern to us.

Time out: 2 hours.

2. I checked the manhole at Dogwood and Redbud and did not see it leaking at all. I will continue to monitor this.
3. Flow Technics is scheduled to pick the ABS pump up on 3-7-16.

Pumping Station Summary

Pumping/Alarm Summary	Gallons	Hours		Alarms
		Pump 1	Pump 2	
Indian Boundary	1,699,167	72:39:53	63:48:56	2-24 & 2-25 - Phase failure, High wetwell
Graham Drive*	301,782	65:43:55	54:31:21	
1284 Brummitt		11:05:45		
1501 Indian Boundary		1:36:55		
1505 Indian Boundary		5:52:32		
1780 Indian Boundary		5:30:29		
1800 Indian Boundary		3:57:02		

2016 IBCD LIFT STATION FLOW COMPARISONS

N. Howell

3/4/2016

Month	Dates Read	Days	Gr Dr LS OMNI Pump Calc's Ave GPM P1/P2	Gr Dr LS OMNI Pump Calc's Totals	IBR LS OMNI Pump Calc's (Total Flow)	Percent Use of Tot. Gr Dr LS (Pump Calc's)	OMNI Site IBR Counter (Flow Meter Totalizer-Total Flow)	Chesterton Utilities Actual Readings from Flow Totalizer	Percent Error Omni Counter to Actual Readings	Percent IBCD Actual Usage to Allowable
Jan	29-Jan	42398	53/64	610,465	1,606,618	38.00%	1,531,600	1,659,418	-7.70%	0.05%
Feb	29-Feb	31	53/64	701,782	1,699,167	41.30%	1,646,200	1,585,235	3.85%	63.13%
Mar		1	53/64			0.00%			0.00%	0.00%
April		1	53/64			0.00%			0.00%	0.00%
May		1	53/64			0.00%			0.00%	0.00%
June		1	53/64			0.00%			0.00%	0.00%
July		1	53/64			0.00%			0.00%	0.00%
Aug		1	53/64			0.00%			0.00%	0.00%
Sept		1	53/64			0.00%			0.00%	0.00%
Oct.		1	53/64			0.00%			0.00%	0.00%
Nov		1	53/64			0.00%			0.00%	0.00%
Dec		1	53/64			0.00%			0.00%	0.00%
Total Year To Date				1,312,247	3,305,785	39.70%	3,177,800	3,244,653	-2.06%	

Gr Dr LS Homes Served 89

IBR LS Homes served plus Gr Dr LS Total 304

Allowable Total Flow to C.U. from IBR LS 81,000/Day

NOTES:

To be filled in by operator each month